

CUA31015

Certificate III in Screen and Media

The Community Media Training Organisation (CMTO) is a Registered Training Organisation (RTO ID 91800) delivering Nationally Recognised Training. We have a commitment to helping people achieve their learning goals, in a fun and supportive learning environment.

The CMTO provides specialised industry training for anyone considering a career and employment within the community broadcasting industry and the wider media.

How can training benefit you?

A Nationally Recognised qualification upon successful completion of the course

- Fun and flexible delivery of training and assessment by experienced industry trainers and assessors
- The opportunity to choose a career path through recognised qualifications
- Learning of new skills
- Develop your existing skills further, or have your existing skills recognised with a nationally recognised qualification
- Meet new people and gain confidence in your broadcasting skills!

Qualification Pathways

The Screen and Media Training Package does not mandate particular pathways to the achievement of qualifications.

However, the CMTO suggests possible pathways for community broadcasters to attain qualifications:

Certificate II in Creative Industries	Certificate III in Screen and Media	Certificate IV in Screen and Media
<input type="checkbox"/> Radio Production Assistant	<input type="checkbox"/> Community radio program maker or presenter	<input type="checkbox"/> Radio Producer <input type="checkbox"/> Production Coordinator

What Content is covered in the Training?

The CUA31015 Certificate III in Screen and Media reflects the role of a skilled operator in the film, television, radio or digital media industries who applies a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge.

Job roles and titles vary across the industry sectors. Possible job titles relevant to this qualification include:

- Community radio program maker/presenter.

Units

Participants need to complete 11 units of competency, consisting of:

- 3 Core units
- 8 Elective units

The CMTO delivers the Certificate III in Screen and Media through three clustered Skill Sets:

Statement of Attainment Broadcasting Skills

CUAAIR201	Develop techniques for presenting information on radio
CUAAIR301	Present radio programs
CUAPPM302	Plan and prepare programs
CUAWRT301	Write content for a range of media

Statement of Attainment Interviewing Skills

CUARES201	Collect and organise content for broadcast or publication
CUAAIR401	Conduct Interviews
CUASOU202	Perform basic sound editing

Statement of Attainment Social Media Skills

CUAIND301	Work effectively in the creative arts industry (core)
BSBWHS201	Contribute to health and safety of self and others (core)
BSBCRT301	Develop and extend critical and creative thinking skills (core)
ICTWEB201	Use social media tools for collaboration and engagement

Who Can Undertake the Training?

This course is suitable for community radio volunteers who are active members of a station. Learners will have been through a station induction process and must be involved in a range of compulsory station activities to complement their learning experience, including attending station meetings and participating in existing program teams as a volunteer.

What are the entry requirements for this course?

Learners must be volunteers or workers at a community radio station. They must have undergone a station induction process and be engaged at the station for the duration of the course in compulsory station activities, including station meetings and participating in an existing program team.

How is the course delivered and assessed?

The CMTO delivers the Certificate III in Screen and Media through three clustered Skill Sets.

Training and assessment will take place in a radio station by a qualified Trainer monitoring your progress.

The course is delivered with both theory and practical elements and is completed both in a simulated working environment and on-the-job. The delivery of training will include a mixture of classroom delivery, group discussions and individual research and exercises.

Assessment is used to provide you with feedback on your progress and to measure your skills and knowledge against the training qualification requirements and those of the industry. The assessment process will include written and practical presentations, observation and classroom participation and will require some time away from the training rooms completing assignments and self-paced exercises.

How long is the course?

To undertake the CUA31015 Certificate III in Screen and Media, enrolled students must complete 11 units.

The CMTO offers this course as three separate Skill Sets:

Statement of Attainment Broadcasting Skills (4 units)

This skill set is delivered over a period of 10-14 weeks.

You will be required to:

- Attend 10 x 6hr face to face training sessions
- Plan 20 hours each week for online and community radio station activities and assessments

Statement of Attainment Interviewing Skills (3 Units)

This skill set is delivered over a period of 9-12 weeks.

You will be required to:

- Attend 8 x 6hr face to face training sessions
- Plan 20 hours each week for online and community radio station activities and assessments

Statement of Attainment Social Media Skills (4 Units)

This skill set is delivered over a period of 10-14 weeks.

You will be required to:

- Attend 10 x 6hr face to face training sessions
- Plan 20 hours each week for online and community radio station activities and assessments

It is important that you commit to attending all of the classes. If you do miss a class, it is equally important you contact your trainer to discuss how you can catch up.

How often are the courses offered?

The CUA31015 Certificate III in Screen and Media skill sets are offered at various approved partner stations via an annual application process with classes being held at times which suit full time workers and students.

Please ask your station's Training Coordinator about training dates.

Is the course available online?

The CMTO has an online school and webinars available to students. So as a student you will need to have access to a computer and the Internet. If you don't, the CMTO will try to locate services where you may be able to access these in your area.

The online school is where you can complete assessments and access learning materials and links. You can also see your feedback from your trainer and track your progress.

How much will it cost?

CMTO training is subsidised by the Community Broadcasting Foundation's National Training Project, fully subsidised courses are limited to the funding available. For fully subsidised courses, the CMTO does not charge course fees to participants.

For fully subsidised courses your station will receive funding for hosting the training and the trainer is paid by the CMTO.

For all other courses, including courses which are customised to your needs, contact the CMTO office for fee details.

In the case of the NSW Smart and Skilled funded courses offered by the CMTO from time to time, fees will apply. For further information on fees for Smart and Skilled courses see www.smartandskilled.com.au

Other fees

For re-issuance of Certificates and Statements of Attainments the student will be charged \$20 per document required. Payment for the re-issuance of such documents is required prior to the re-issuance occurring by the RTO.

How do I enrol?

Simply complete the following steps and you could be on your way to starting a course:

1. Read and understand the information contained in the Student Information Booklet
2. Talk with your trainer about the course.
3. Apply for a Unique Student Identifier (USI). This can be done by going to the Unique Student Identifier website (<http://www.usi.gov.au/>). All students enrolling after January 2015 must have a USI. If you would like assistance call the CMTO office on 02 9318 9626
4. Sign the Enrolment Form to show that you understand all of the information provided, and return the Enrolment Form to your trainer or the CMTO.

Would you like more information?

Go to www.cmto.org.au where you will find out all you need to know about opportunities to learn more about the media!

Or you can contact our friendly team at the Community Media Training Organisation by calling: 02 9318 9626 (Office Hours: Mon-Fri 9am-5pm).