

CUA20220 Certificate II in Creative Industries

The Community Media Training Organisation (CMTO) is a Registered Training Organisation (RTO ID 91800) delivering Nationally Recognised Training.

We have a commitment to helping people achieve their learning goals, in a fun and supportive learning environment.

The CMTO provides specialised industry training for anyone considering a career and employment within the community broadcasting industry and the wider media.

1. How can training benefit you?

A Nationally Recognised qualification upon successful completion of the course

- Fun and flexible delivery of training and assessment by experienced industry trainers and assessors
- The opportunity to choose a career path through recognised qualifications
- Learning of new skills
- Develop your existing skills further, or have your existing skills recognised with a nationally recognised qualification
- Meet new people and gain confidence in your broadcasting skills!

2. Who is this training course for?

This course is suitable for new community radio workers (including volunteers and employees) who are active members of a station.

3. What are the entry requirements for this course?

Learners must be workers at a community radio station. They must have undergone a station induction process and be engaged at the station for the duration of the course in compulsory station activities, including station meetings and participating in an existing program team.

4. What are the employment outcomes for this course?

After the successful completion of this training product, participants will have the competencies required by industry to perform entry level roles in the media industry.

- Community radio program maker/presenter.
- Radio Production Assistant
- Radio Producer
- Production Coordinator

5. What are the Pathways for further studies for this course?

After the successful completion of this training product, participants will have the skills and knowledge required to participate in further studies.

The Screen and Media Training Package does not mandate particular pathways to the achievement of qualifications.

However, the CMTO suggests possible pathways for community broadcasters to attain qualifications:

Certificate II in Creative Industries	Certificate III in Screen and Media	Certificate IV in Screen and Media
Radio Production Assistant	Community radio program maker or presenter	Radio/podcast producer/presenter Production coordinator Audio editor Digital producer Content creator Sound recordist Audio narrator

6. What are the units of competency for this course?

The packaging rules for CUA20220 Certificate II Creative Industries States:

Packaging rules	
Number of units:	10
Core units:	3
Elective units:	7

- Elective units must be relevant to the work environment and the qualification, maintain the overall integrity of the AQF alignment, not duplicate the outcome of another unit chosen for the qualification, and contribute to a valid industry supported outcome.

Consistent with the packaging rules, this course comprises the following units of competence:

Unit code/title	Core	Elective	Group/Imported
CUAWHS312 Apply work health and safety practices	x		
BSBTWK201 Work effectively with others	x		
CUAIND211 Develop and apply creative arts industry knowledge	x		
BSBTWK301 Use inclusive work practices		x	

CUASOU214 Mix sound in a broadcasting environment		X	
BSBPEF202 Plan and apply time management		X	
CUACAM211 Assist with basic camera shoots		X	
CUAPOS211 Perform basic vision and sound editing		X	
ICTWEB306 Develop web presence using social media		X	X
CUASOU213 Assist with sound recordings		X	

7. How long is the course?

This course is delivered over a period of 6 months/24 weeks.

Students should plan for the following over that period:

Mode	Approx. hours per week
Face To Face/Online learning	3hrs
Online self-paced learning	10hrs
Workplace learning	10hrs
Assessment	2hrs
Total	25 hours per week

8. How is this course structured?

The course includes the following structured learning stages:

Working in the Studio Skill Set

- CUAWHS312 Apply work health and safety practices
- BSBTWK201 Work effectively with others
- CUAIND211 Develop and apply creative arts industry knowledge
- BSBTWK301 Use inclusive work practices
- CUASOU214 Mix sound in a broadcasting environment

Digital Content Skill Set

- BSBPEF202 Plan and apply time management
- CUACAM211 Assist with basic camera shoots
- CUAPOS211 Perform basic vision and sound editing
- ICTWEB306 Develop web presence using social media
- CUASOU213 Assist with sound recordings

9. How is the course delivered and assessed?

Training and assessment will take place face-to-face, online and on-the-job at a community broadcasting station.

The course is delivered with both theory and practical elements and is completed both in a simulated working environment and on-the-job. The delivery of training will include a mixture of online learning activities through the Moodle Learning Management System, online group meetings, and individual research and exercises.

Assessment is used to provide you with feedback on your progress and to measure your skills and knowledge against the training qualification requirements and those of the industry. The assessment process will include written and practical presentations, observation and online participation and will require time for completing assignments and self-paced exercises.

10. How often are the courses offered?

This course is offered on an annual basis via an application process with classes being held at times which suit the majority of students.

11. How much will it cost?

CMTO training is subsidised by the Community Broadcasting National Training Project.

For fully subsidised courses, the CMTO does not charge course fees to participants.

In some states this course may be subsidised depending on whether you are eligible for subsidies.

In some cases, your employer may be required to pay your course fee if you are undertaking a Traineeship.

We can also assess your current skills and consider applications for Recognised Prior Learning.

The CMTO will arrange for fees to be paid by students in instalments throughout the course.

For current fees please contact the CMTO on info@cmto.org.au

For all other courses, including courses which are customised to your needs, contact the CMTO office for fee details.

12. Other fees

For re-issuance of Certificates and Statements of Attainments the student will be charged \$20 per document required. Payment for the re-issuance of such documents is required prior to the re-issuance occurring by the RTO.

13. How do I enrol?

Simply complete the following steps and you could be on your way to starting a course:

1. Read and understand the information contained in FORM 22 Student Information Handbook.
2. Talk with your station manager and trainer about the course.
3. Apply for a Unique Student Identifier (USI). This can be done by going to the Unique Student Identifier website (<http://www.usi.gov.au/>). All students enrolling after January 2015 must have a USI. If you would like assistance call the CMTO office on 02 9318 9626
4. Sign the Enrolment Form to show that you understand all of the information provided and return the Enrolment Form to your trainer or the CMTO.

14. Would you like more information?

Go to www.cmtto.org.au where you will find out all you need to know about opportunities to learn more about the media!

Or you can contact our friendly team at the Community Media Training Organisation by calling: 02 9318 9626 (Office Hours: Mon-Fri 9am-5pm).